

# Braunton Learning Cooperative Trust

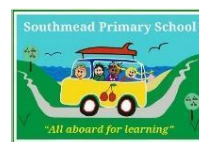


Trust Board Meeting Minutes			
Date/Time	20.04.21 5pm	Location	Virtual, via Zoom

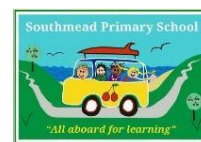
Member name	Type	Representing		In attendance	Apologies
Jeremy Cooper	P	ACCT	JC		Y
Mick Cammack	P	Braunton Academy	M C		Y
Mark Juby	P	Braunton Academy	MJ	Y	
Sonia Grant	F	Caen Primary	SG		Y
Sam Page	F	Caen Primary	SP	Y	
Alison Smith	F	Georgeham Primary	AS	Y	
Julian Thomas	P	Georgeham Primary	JT	Y	
Briony Tuohey	F	Kingsacre Primary	BT	Y	
Claire Cole	F	Kingsacre Primary	CC	Y	
Alun Dobson	F	Marwood Primary	AD	Y	
Liz Quick	F	Marwood Primary	LQ	Y	
Brad Bunyard	F	Southmead Primary	MS		Y
Nick Plumb	F Chair	Southmead Primary	NP	Y	
In Attendance:					
Natalie Stanbury		Company Secretary	NS	Y	

Item	Detail
1.	<p><b>Welcome and Apologies</b></p> <p>Reminder of our core responsibilities as trustees:  <a href="https://drive.google.com/open?id=1o-WUvhwhNDDaV5owl0fdYakX-2bYKWe5">https://drive.google.com/open?id=1o-WUvhwhNDDaV5owl0fdYakX-2bYKWe5</a></p> <p>Our aims as an organisation are here:  <a href="https://www.brauntonlearningcooperativetrust.org/about">https://www.brauntonlearningcooperativetrust.org/about</a></p> <p>Apologies were sanctioned as above. The meeting was quorate.</p>
2.	<p><b>Declaration of Pecuniary Interests</b></p> <p>To note any changes or new interests to the published register. Board members must declare an interest and leave the meeting when the appropriate item is dealt with.</p> <p>No new declarations noted.</p>

3.	<p><b>Appointments</b> To formally appoint the following people as Trustees to the board: No new Trustees</p> <p>To formally appoint the following people as Foundation Governors on individual boards: Helen Potter – Kingsacre Primary School</p> <p>Trustees agreed the appointment of Helen Potter.</p> <p>ACTION – NS to send new foundation governor information to Helen Potter.</p>
4.	<p><b>Agree the minutes of the Trust meeting held on 20.04.21</b> <b>Minutes are here:</b></p> <p><b>Matters Arising from the previous meeting:</b> ACTION - All governors to review their current declared business interests via Google Form to be sent out by Natalie Stanbury.</p> <p>ACTION – Natalie Stanbury to send out the relevant paperwork to Brad Bunyard and update Companies House with details of the appointment.</p> <p>ACTION- Natalie Stanbury to liaise with the relevant governing board clerks to ensure eligibility to serve paperwork is in place.</p> <p>ACTION – All trustees to consider self-nominations for the position of vice chair.</p> <p>ACTION -Nick Plumb to share an updated summary and plan for 2020/2021</p> <p>ACTION – Natalie Stanbury to ensure Trustee details are published to the Trust website</p> <p>ACTION- to ensure corporate membership is discussed and actioned at the next meeting.</p> <p>All actions complete.</p>
6.	<p><b>To receive an update on the Trust Action Plan progress including discussion of whole Trust values as per item 2c</b></p> <p>Trustees discussed the very detailed Trust Action Plan and noted collaboration has continued successfully and as restrictions have allowed between schools via heads meetings, subject leader meeting, shared staff CPD and initiatives. Impact of our intended actions can already be evidenced and seen in schools despite the current climate. Many areas are now complete – with notable successes under head to head support, shared staff CPD and agreement of Trust wide initiatives from staff and pupil wellbeing to collaboration on curriculum content and shared development. Clearly, there have been some areas we have not been able to address, such as the art festival and musical performances but there remains a plan in place for areas not yet completed. Impact of our plans is clear from discussions at governing board level – the Trust has developed a strong sense of common purpose for our children and families.</p>



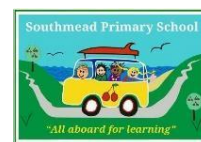
	<p>Trustees discussed the cooperative values and agreed to take these back to individual boards to discuss synergy with our own school's values.</p> <p>ACTION – Individual boards to consider the co-operative trust values and how these align. Feedback at the next meeting.</p>
7.	<p><b>Receive an update on future shared trust activities</b></p> <ul style="list-style-type: none"> <li>● <b>Inclusion Expert</b></li> </ul> <p>As per the section in the development plan – all schools have taken part in the inclusion project funded by DCC. There are a number of activities following this and documented in the development plan.</p>
8.	<p><b>Update on Trust Website</b></p> <p>Our website address is: brauntonlearningcooperativetrust.org Governors noted Trustee details and business interests are now published.</p>
9.	<p><b>To discuss possible candidates for corporate membership - some suggestions are below for discussion</b></p> <p><b>Mole Valley Farmers</b> trades with co-operative principles and has strong values in respect of the farming community. <a href="https://www.moleonline.com/about-us">https://www.moleonline.com/about-us</a></p> <p><b>Tyspane Care Home</b> is owned by Barchester care and has its own charitable foundation funding projects within the community.. <a href="https://www.barchester.com/home/tyspane-care-home">https://www.barchester.com/home/tyspane-care-home</a> <a href="https://jobs.barchester.com/about/">https://jobs.barchester.com/about/</a> <a href="https://www.bhcfoundation.org.uk/">https://www.bhcfoundation.org.uk/</a></p> <p><b>Arlington Court</b>, a National Trust property - provides access to its extensive grounds and house. National aims are here: <a href="https://www.nationaltrust.org.uk/our-cause">https://www.nationaltrust.org.uk/our-cause</a> - perhaps a potential associate?</p> <p><b>Brend Hotels</b> are committed to working in the community, supporting local initiatives and have an apprenticeship academy for 16-24 year olds - <a href="https://brend-hotels.co.uk/brend-academy/apprenticeship-programmes/">https://brend-hotels.co.uk/brend-academy/apprenticeship-programmes/</a> <a href="https://brend-hotels.co.uk/about-us/corporate-responsibility/">https://brend-hotels.co.uk/about-us/corporate-responsibility/</a></p> <p><b>North Devon Manufacturers Association</b> engages with local schools, colleges and employment services to encourage the development and retention of manufacturing-related skills in the local area <a href="https://www.ndma.org.uk/about/">https://www.ndma.org.uk/about/</a></p> <p><b>Petroc</b> - <a href="https://www.petroc.ac.uk/college-information/about-the-college">https://www.petroc.ac.uk/college-information/about-the-college</a></p> <p><b>Tarka Tennis</b> offers a range of tennis activities including coaching and casual play sessions for all levels from beginners to National standards. Schools programme to give all local kids the chance to "Try" tennis at tarka. <a href="https://www.leisurecentre.com/tarka-tennis/tennis/page">https://www.leisurecentre.com/tarka-tennis/tennis/page</a></p>



	<p>Other potential partners: North Devon Theatres (after reopening) St. Johns Garden Centre, Banburys, Love Braunton</p> <p>Draft letter to potential candidates for agreement:  <a href="https://docs.google.com/document/d/1eRTumwEZGKbaeFhqIMeIDUj_PRfaubThlG4xTKAwSiw/edit?usp=sharing">https://docs.google.com/document/d/1eRTumwEZGKbaeFhqIMeIDUj_PRfaubThlG4xTKAwSiw/edit?usp=sharing</a></p> <p>Trustees discussed the draft letter and agreed changes made at the meeting via google doc.</p> <p><b>ACTION</b> – Using the template letter provided – selected trustees to write to Tyspane Care Homes (Nick Plumb), Mole Valley Farmers (Sam Page) and Brend Hotels (Mark Juby) and follow up with a phone call. Feedback at the next meeting.</p>
10.	<p><b>Business Arrangements</b></p> <ul style="list-style-type: none"> <li>• Arrangements to fund Trust Activities</li> </ul> <p>No plans to fund Trust activities at the current time.</p> <ul style="list-style-type: none"> <li>• Update on Land and Asset Transfers</li> </ul> <p>We await an action from DCC on the transfer of land and assets at the time of writing. Natalie Stanbury and Nick Plumb remain in contact with Stone King Solicitors and will update at the next meeting.</p>
11.	<p><b>Summary of Positive Impact</b></p> <p>What have we discussed today to improve outcomes for children in our schools?</p> <p>Continuing collaboration in all aspects of school life were discussed as well as plans for the future membership of the Trust, to enhance and embed our cooperative values; continuing development of our action plan and the impact of our intended actions.</p>
12.	<p><b>To agree dates for a summer and autumn term meeting</b></p> <p><b>Tuesday July 6<sup>th</sup> 2021, 5pm, venue TBC</b></p>

**ACTION** – NS to send new foundation governor information to Helen Potter.

**ACTION** – Individual boards to consider the co-operative trust values and how these align. Feedback at the next meeting.



ACTION – Using the template letter provided – selected trustees to write to Tyspane Care Homes (Nick Plumb), Mole Valley Farmers (Sam Page) and Brend Hotels (Mark Juby) and follow up with a phone call. Feedback at the next meeting.



Registered address: Barton Lane, Braunton, United Kingdom, EX33 2BP  
Company No: 12167495