

# Braunton Learning Cooperative Trust



Member name	Type	Representing		In attendance	Apologies
Jeremy Cooper	P	ACCT	JC	Y	
Faye Bowler	P	Braunton Academy	FB		Y
Mark Juby	P	Braunton Academy	MJ		Y
Anthony Wainer	F	Caen Primary	SG		Y
Sam Page	F	Caen Primary	SP		Y
Alison Smith	F	Georgeham Primary	AS	Y	
Julian Thomas	P	Georgeham Primary	JT	Y	
Briony Tuohey	F	Kingsacre Primary	BT	Y	
Claire Cole	F	Kingsacre Primary	CC	Y	
Alun Dobson	F	Marwood Primary	AD	Y	
Liz Quick	F	Marwood Primary	LQ	Y	
Brad Bunyard	F	Southmead Primary	MS		Y
Nick Plumb	F Chair	Southmead Primary	NP	Y	
In Attendance:					
Natalie Stanbury		Company Secretary	NS	Y	

## Board Meeting

Wednesday 29<sup>th</sup> June 2022, 6pm, Southmead Primary School

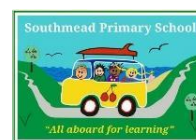
Item	Detail
1.	<p><b>Welcome and Apologies</b></p> <p>Reminder of our core responsibilities as trustees:</p> <p><a href="https://drive.google.com/open?id=1o-WUvhwhNDDaV5owl0fdYakX-2bYKWe5">https://drive.google.com/open?id=1o-WUvhwhNDDaV5owl0fdYakX-2bYKWe5</a></p> <p>Our aims as an organisation are here:</p> <p><a href="https://www.brauntonlearningcooperativetrust.org/about">https://www.brauntonlearningcooperativetrust.org/about</a></p> <p>All apologies were sanctioned as above.</p>
2.	<p><b>Declaration of Pecuniary Interests</b></p> <p>To note any changes or new interests to the published register. Board members must declare an interest and leave the meeting when the appropriate item is dealt with.</p> <p>No new declarations.</p>
3.	<p><b>Appointments</b></p> <p>Please check and notify Natalie Stanbury of any changes to Trustees or Foundation Governors.</p> <p>To formally appoint the following people as Trustees to the board:</p> <p>No new appointments.</p> <p>To formally appoint the following people as Foundation Governors on individual boards:</p> <p>No new appointments. LQ reported a Foundation governor vacancy has arisen at Marwood – plans for recruitment are in place.</p> <p><b>ACTION</b> – NS to update Foundation governor register as appropriate following a vacancy at Marwood Primary</p>
4.	<p><b>Agree the minutes of the Trust meeting held on 01.02.22</b></p> <p>Deferred.</p> <p><b>ACTION</b> – NS to circulate minutes of the previous meeting for approval via email and to be ratified at the next meeting.</p> <p><b>Matters Arising from the previous meeting:</b></p> <p>No matters arising.</p>
5.	<p><b>To approve the dormant company accounts for submission to Companies House</b></p> <p>These accounts were presented at the autumn term meeting. They are filed on the Companies House website as previously agreed.</p> <p>Our next set of accounts made up to August 31<sup>st</sup> 2022 will be presented at the October meeting.</p>



6.	<p><b>To receive an update on the Trust Improvement Plan.</b></p> <p>HT meeting minutes were circulated with the agenda.</p> <p>Specific updates on staffing across the Trust, music and community event, areas of need across the Trust, attendance, subject leader development possible annual cycle.</p> <p>Headlines from the Trust Improvement Plan were shared. Trustees acknowledged that COVID19 continues to hamper the implementation of our plans in full. However, there continue to be many positive collaborations taking place. Notably:</p> <ul style="list-style-type: none"> <li>• Subject lead and SEND meetings continue to provide peer to peer support for staff.</li> <li>• Transition arrangements have strengthened as a result of better links to the Academy through the Trust. This is evident in the current Y7 cohort where primaries have shared examples of “best work” with Braunton Academy, allowing teachers to have high expectations for their pupils and be able to intervene when this falls below their “best work” at primary.</li> <li>• Subject leads at Braunton Academy have a greater understanding of work covered in Y6 – avoiding repeats and allowing teachers to plan effectively for pupils.</li> <li>• Braunton Academy’s SENDCO team has been attending team around the family (TAF) meetings from as early as Y5 for Braunton primaries – ensuring early help support is in place.</li> <li>• Governor peer to peer support continues with SEND and safeguarding governor groups also in place.</li> <li>• Joint CPD continues across all subjects.</li> <li>• Joint Trust wide events have been successful with the junior music festival already complete and the infant music festival imminent. Sports events have also continue across the Trust.</li> <li>• Trustees asked about progress of the wellbeing project – this continues within individual schools.</li> </ul> <p>In order to report effectively to individual governing boards, Trustees agreed draft minutes would be published on the Trust website as soon as they are available. They are currently published once agreed. This would speed up reporting to individual schools.</p> <p>Trustees asked that the TIP is circulated as soon as possible following updates from all heads. An impact statement will be drafted for approval at the AGM in the autumn term.</p> <p>Heads are due to meet on 1<sup>st</sup> July to further discuss updating and evidencing impact of the TIP. Updates had not been made to the TIP due to the postponement of the previous HT meeting (due to pressures of COVID19 continuing to affect staffing)</p> <p><b>ACTION</b> - NS to circulate the Trust Improvement Plan as soon as it is updated.</p> <p><b>ACTION</b> – NS to publish draft minutes on the website as soon as they are available.</p>
7.	<p><b>To note and discuss the recent government white paper “Opportunity for All” and its implications for the Trust.</b></p> <p>Trustees discussed the above white paper. The consensus of the board is to continue to seek ways to collaborate and work effectively together; with the view to moving into future partnerships that are right for our schools. The intent is to move forward together as far as is possible. Each individual board keeps the intention of the white paper as a standing item and it was resolved to do the same at Trust level. Trustees agreed to keep an active watching brief on the matter of academisation.</p>



	Trustees also discussed the current climate within Devon as a whole. It was acknowledged there were wider problems to overcome, particularly with SEND provision. Despite this, Trustees felt that the package of collaborative work already in place and developing within SEND through the Trust will ensure we continue to improve our offer to our children and families.
8.	<p><b>To discuss the development of a members forum</b></p> <p>Trustees discussed the need to maintain a members forum. It was agreed, pending advice sought from CSNet, to advertise our AGM in October to those groups qualifying as Trust members. Individual schools will continue to promote the work of the Trust via their own communication channels in schools.</p> <p><b>ACTION</b> – NS to prepare to written statement for the promotion of Trust membership to the constituencies outlined in our articles</p>
9.	<p><b>Business Arrangements</b></p> <ul style="list-style-type: none"> <li>• Arrangements to fund Trust Activities</li> </ul> <p>No plans to hold Trust funds. This is likely to continue for the foreseeable future due to closure of charitable bank accounts by bank. This would then entail a business bank account, where running fees were applied would be necessary. Trustees agreed this would divert funds away from our core intentions of improving outcomes for children.</p> <p><b>ACTION</b> – NS to clarify adequate arrangements are in place for the remuneration of a Company Secretary</p> <ul style="list-style-type: none"> <li>• Update on Land and Asset Transfers</li> </ul> <p>These are ongoing. Southmead are encountering not insignificant issues pertaining to leases of their building to the community as a result of this delay in land transfers. Trustees agreed to ask for a chasing update of the solicitors.</p> <p><b>ACTION</b> – NP to chase Stone King solicitors regarding the land and asset transfers</p>
10.	<p><b>Summary of Positive Impact</b></p> <p>What have we discussed today to improve outcomes for children in our schools?</p> <p>Positive and purposeful collaboration continues to make an impact for our children with transition arrangements, subject CPD, peer to peer support and Trust wide collaborations at the heart of this.</p>
11.	<p><b>To agree dates for an autumn term meeting.</b></p> <p>AGM, 3<sup>rd</sup> October 2022, 6pm, Southmead Primary School</p>



**ACTION** – NS to update Foundation governor register as appropriate

**ACTION** - NS to circulate the Trust Improvement Plan.

**ACTION** – NS to circulate minutes of the previous meeting for approval via email and to be ratified at the next

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